

Appendix 1

INVESTMENTS TEAM WORKPLAN TO DECEMBER 2017

Project	Proposed Action	Committee Report
Member Training	<p>Implement training policy for members (and then officers) in line with CIPFA Knowledge and Skills Framework and Toolkit (when issued). Arrange training sessions as necessary to</p> <p>Ensure that all Committee members stay abreast of the latest developments in the world of local government pensions by being given the opportunity to attend seminars</p> <p>Training programme for new members in place</p>	On-going
Review manager performance	<p>Officers to formally meet managers as part of monitoring process</p> <p>See IP workplan for Panel meetings</p>	Ongoing
Investment strategy & projects	<p>Projects for implementation or further investigation.</p> <ul style="list-style-type: none"> • LDI Implementation • RI Policy Review implementation • Strategic review (post valuation) • Investment strategy for CB funded bodies 	<p>In progress</p> <p>In progress</p> <p>In progress</p> <p>Start 2Q17</p>
Pooling of investments	<p>Participate in Brunel Pension Partnership – development of client side requirements, transition planning (of assets)</p> <p>Review governance arrangements required as a result of pooling</p> <p>Review team resource and structure as a result of pooling</p>	<p>On-going</p> <p>1&2Q17</p> <p>From 1H17</p>
Monitoring of employer covenants	Annual monitoring of changes in employers financial position	On-going
Review AVC arrangements	Review choice of investment funds offered for members	3Q17
Review AAF 01/06 & SAS70 reports	Annual review of external providers internal control reports	Annually
Investment Forum	To discuss funding and investment strategies and issues	4Q17
Ill health insurance options	Implement captive ill-health pension costs for smaller employers	Implementation 2Q17
Pensions Board	Training plan	Ongoing
Document Management System	Create structure for document management system ready for using Council solution or alternative provider	Delayed but expected to be in next supplier update

Statement of Investment Principles / Investment Strategy Statement	Publish new Investment Strategy Statement by 1 April 2017	Complete
	Revise periodically after strategy changes	Ongoing
IAS 19	Liaise with the Fund's actuary in the production of IAS 19 disclosures for employing bodies	No report
Final Accounts	Preparation of Annual Accounts	Annually 2 nd quarter